



ENVIRONMENTAL & REGULATORY SERVICES DIVISION  
BUREAU OF PECFA  
101 West Pleasant Street, Suite 100A  
Milwaukee, Wisconsin 53212-3963  
TDD #: (608) 264-8777

Jim Doyle, Governor  
Mary P. Burke, Secretary

## Wisconsin Department of Commerce, Bureau of PECFA Bid Document

### SECTION 1 - Scope of Work

The Bureau of PECFA is seeking competitive bids to perform remedial services for a petroleum release from a regulated petroleum product storage tank system. This bid is for a specified work scope. The site upon which bids are being solicited is:

**Bid Round:** 48  
**Comm #:** 53078-9701-07-A  
**BRRTS #:** 03-14-096588  
**Site Name:** Joe's Super Service  
**Site Address:** N3707 County Rd P, Rubicon, 53078  
**Site Manager:** Denise Nettesheim  
**Address:** 3911 Fish Hatchery Rd  
**City, State Zip:** Fitchburg, WI 53711-5367  
**Phone:** 608-275-3209  
**e-mail:** denise.nettesheim@wisconsin.gov  
**Bid Manager:** Greg Michael  
**Address:** 101 West Pleasant Street, Suite 100A  
**City, State Zip:** Milwaukee, Wisconsin 53212-3963  
**Phone:** (414) 220-5375  
**e-mail:** Greg.Michael@Wisconsin.Gov

<b>Bid-Start Date:</b>	<b>March 26, 2007</b>
<b>Questions must be received by (See Section 2 (B)):</b>	<b>April 09, 2007 4:00 PM</b>
<b>Responses will be posted by (See Section 2 (B)):</b>	<b>April 27, 2007</b>
<b>Bid-End Date and Time:</b>	<b>May 11, 2007 4:00 PM</b>

The case file, including report(s) and other pertinent information upon which bids are being sought, are available for review at the Site Manager's location listed above. Please contact the Site Manager for an appointment to review the file.

Copies of report(s) and other pertinent information are available for purchase at the location listed below. If pertinent information is not available, please contact the Site Manager.

**Action Legal-Madison, 1 E Main, Madison, WI 53703**  
**Phone: (608) 663-1041 Fax: (608) 663-1045**

## **SECTION 2 – Site-Specific Bid Requirements**

### **General Comments:**

In 1999, one 10,000 gallon, one 8,000 gallon, and one 4,000 gallon unleaded gasoline underground storage tanks were removed from the site. The 8,000 gallon UST previously contained diesel fuel.

The soil at the site is comprised of stiff sandy and silty clay overlying sandy silt, which is present from approximately 10 to 37 feet below ground surface (bgs). Groundwater is present from approximately 3 to 7 ft. bgs. Groundwater flow direction is variable, flowing to the northeast and southeast. Both soil and groundwater contamination is present on the site.

A remedial excavation was conducted in August 2001. Approximately 715 tons of contaminated soil was excavated. Confirmation soil samples indicate exceedences of ch. NR 746 Table 1 and Table 2 values in the upper four feet of soil. A recovery well (4" diameter) (MW1R) was installed in the excavation area.

A private well is present on the site and is currently not in use. The well construction details are unknown. There are at least three off-site potable wells near the site. There is a potable well on the neighboring Gehring property, one well on the former "Hurth" property across CTH P, and another private well on the property to the east of the former Hurth property on Hwy 60.

### **Minimum Remedial Requirements:**

Create a new base map of the site, surrounding properties and roads. All existing structures, property boundaries, potable wells, monitoring wells and other features must be annotated on the map. All monitoring wells (including off-site wells) must be located and surveyed into a horizontal grid and vertical elevations referenced to the nearest geodetic survey datum according to the requirements in ch. NR 141, Wis. Adm. Code. The base map must be computer generated, with accurate scales and relational dimensions. The new base map will be used in the future in all subsequent reports.

The current extent of residual soil and groundwater contamination and the boundaries of the remedial excavation must be clearly outlined on a new base map. The residual soil contamination above NR 746 table values and above NR 720 generic RCLs as well as the groundwater contamination above NR 140 PALs and ESs must be delineated on the map.

If free product is found in any monitoring well during monitoring activities, active removal of free product and/or highly contaminated groundwater must be conducted using a vacuum truck. For purposes of bidding, assume 1,000 gallons to be pumped and properly disposed of. Pre-approval by the DNR and Commerce is required for the vacuum truck pumping for each pumping event.

**Groundwater Monitoring:**

Conduct one year of groundwater sampling and analysis according to the following schedule. Analyze groundwater for petroleum volatile organic compounds (PVOCs) and naphthalene in all wells. Some monitoring wells may be damaged and/or need repair.

The on-site private well may not be operational. Sampling of this well is required. The consultant shall have their own surface pump available, generator (if necessary), and all other sampling equipment necessary to purge and sample this well if the well pump is not operational. The three other private potable wells must also be sampled. The well construction details of the on-site potable well and the Gehring well must be determined.

Natural attenuation (NA) parameters must be sampled for in all monitoring wells in one round. At minimum, NA parameters must include dissolved oxygen, ferrous iron, nitrate, and sulfate.

Well	Quarterly	Semi-Annually
MW1R, MW4, MW5	X	
MW2, MW3, MW6P, MW1H, MW2H, MW3H, MW4H, on-site potable well and 3 off-site potable wells		X

Groundwater elevations must be measured in all monitoring wells, referenced to mean sea level, reported in tabular form, groundwater flow diagrams prepared and horizontal gradients calculated for each sampling round.

All historical groundwater sampling data must be compiled into one complete table. This must include sampling data that goes back to 1999.

The bid shall include costs for disposal of all investigative/remediation wastes including two drums of waste currently on site. Also, include costs for the installation of one monitoring well (if necessary), location and installation to be determined by the department.

**Completion of SOW / Closure Submittal:**

While this bid is not a bid to closure, there is a possibility of attaining closure at the conclusion of the scope of work (SOW) conducted under this bid. Upon completion of the SOW discussed above, evaluate site conditions and all historical soil and groundwater analytical data, and evaluate the potential for closure consistent with the requirements of ch. NR 726, Wis. Adm. Code. Prepare a complete closure report and GIS Registry packet for closure consideration by the Department of Natural Resources. The closure report must include all historical data and activities completed (this will require a review of the

DNR file by the consultant), and include the data results and documentation of the work activities completed in accordance with this bid.

The closure request must include complete soil and groundwater GIS packets, including but not limited to any off-site notifications, property deed(s), and an evaluation of any necessary land use controls and maintenance plans.

### **SECTION 3 - Reporting Timeframes**

Within *60 days* of the Commerce notification of the maximum reimbursement amount, the responsible party (RP) must execute a written contract with one of the firms that submitted a bid. Failure to execute the written contract within this time will result in ineligibility of interest expenses incurred from the date of the reimbursement cap letter until a contract is executed and work commences at the site. Work must commence within *45 days* of signing a contract. There are specific reporting requirements in Comm 47.70 to monitor the progress of activities at each bid site and there may be additional reporting requirements outlined above. The consulting firm that is contracted to complete the scope of work is required to report the progress of this site to Commerce electronically on the web site at each of the following points:

1. Within fourteen days of executing or terminating a contract with the RP.
2. Three months after entering into the contract with the RP.
3. Twelve months after beginning the work in the successful bid, unless the project is completed before that time (point 6 applies).
4. Twelve months after submitting the previous report (point 3), unless the project is completed before that time (point 6 applies).
5. No later than 10 days after encountering a change in circumstances (the list of circumstances is in Comm 47.70 (3)).
6. No later than 30 days after completing the work.
7. As directed by Commerce.

If Commerce determines that the consulting firm is failing to make adequate progress to complete the scope of work, Commerce will notify the RP and may reduce the reimbursement to accurately reflect the work completed.

#### Claim Submittal

A claim must be submitted to Commerce within 120 days of submitting the report described in *Reporting Timeframe, point #6*. If a claim is not submitted by the deadline described above, interest costs from the date the report (point #6) is submitted to the date the claim is received will not be reimbursed to the claimant. The claim preparation cost must be included in the Total Bid Amount and is considered within the reimbursement cap.

## Questions and Answers

Questions, answers and interpretations will be considered an amendment of this solicitation. All questions must be submitted in writing (fax and electronic mail submittals are acceptable) to the Bid Manager identified in Section 1 of this solicitation. All answers and interpretations shall be in writing from the Bid Manager. Neither the PECFA program nor Commerce shall be legally bound by any amendments or interpretations that are not in writing. Bidders are not to contact other personnel located within the Department of Commerce/Bureau of PECFA concerning the site or the bid solicitation between the Bid Announcement Date and Bid End Date. No further questions will be addressed after the deadline for submitting questions identified in Section 1.

### **SECTION 4 - Conditions of Bid**

The successful bidder will be the entity that complies with all provisions of the bid and provides the lowest total cost, excluding interest, for the site-specific bid requirements described in Section 2. In preparing the bid, the bidder must assume compliance with all applicable codes, including, but not limited to, §Comm 46, §Comm 47, and §NR 700 Wis. Admin. Codes.

The bid Commerce selects to determine the least costly method of remedial action will be the least costly qualified bid. Commerce will rank the bids solely on the basis of cost. Evaluation of bids will continue until the least costly qualified bid is identified. Submittals from an individual or firm during their period of disqualification from bidding, submittals received late and for submittals without a certified commitment (performance assurance and/or signature) will not be considered as bids. Commerce may disqualify a bid for the following reasons:

- Requirements of the bid specifications have not been met.
- The remedial strategy is not appropriate to the geologic setting.
- A Total Bid Amount is insufficient to fund the activities described in the bid specifications.

Commerce reserves the right to reject any and all bids.

Any proposed technology or methods used in the remediation must be allowed for use in the State of Wisconsin and approvable by the agency with jurisdiction (Natural Resources or Commerce).

The bidder Commerce intends to select may be required to provide input to and attend a meeting with the PECFA program and the claimant to explain the bid and remedial approach.

If a bid is disqualified, Commerce will provide written notification to any individual or firm that submitted a disqualified bid. The notification shall specify the reasons for the disqualification, and inform the individual or firm of their right to protest or appeal the decision. If a bid is more costly than the bid Commerce intends to select, the bid will not be reviewed.

The *Notice of Intent* will identify the least costly bid, disqualified bid(s) and bid(s) not reviewed. The *Notice of Intent* will be sent to the RP and will be posted on PECFA's Internet Web site.

## SECTION 5 - Instructions to Bidders

Between the bid start and end dates, bidders shall not discuss or attempt to negotiate any aspects of the bid with the RP, other potential bidders or program staff without prior approval of the Bid Manager identified in Section 1. Infractions will result in rejection of the violator's bid and may result in a formal complaint being filed with the Department of Regulation and Licensing.

If access to the site is necessary for the preparation of a bid, access shall be arranged through the Bid Manager. If the Bid Manager is not able to arrange site access, this will not delay the bid process nor negate the comparison and selection from among the bids submitted. All costs associated with a site visit or preparation of a bid will be the bidder's responsibility.

The Bidding Process must conform to the following:

1. The Bid Response shall address all the site-specific bid requirements identified in Section 2.
2. The total bid amount to accomplish the stated goal must include all fees, reporting costs, pre- and post-closure costs and costs for establishing restrictions or institutional controls, when applicable (interest costs are excluded).
3. The submittal must include a copy of the Bid Response document signed by a Professional Engineer, Professional Geologist, Hydrologist or Soil Scientist licensed by the State of Wisconsin. The appropriate registration number of the professional license must be included. Registration requirements are listed in Comm 5.
4. Bids *cannot* be faxed directly to the program. Documents received by fax will not be considered.
5. Bids, amendments thereto or withdrawal requests must be received by 4 pm on the bid end date.
6. The consulting firm's name must be included and all pages of the Bid Response.
7. All costs must be printed (ink, typewritten or computer). Errors must be crossed out, corrections entered and initialed by the person signing the bid. Correction fluid is not allowed. No bid shall be altered or amended after the time specified for the bid end date.
8. Each bidder shall fully acquaint themselves with conditions relating to the scope and restrictions attending to the execution of the work under the conditions of this bid. The failure of a bidder to acquaint themselves with existing documented conditions shall in no way relieve any obligation with respect to this bid.
9. All amendments to and interpretations of this bid shall be in writing from the Bid Manager. Neither Commerce nor the program shall be legally bound by any amendment or interpretation that is not in writing.
10. This bid is intended to promote competition. If the language, specifications, terms and conditions, or any combination thereof restricts or limits the requirements in this bid to a single source, it shall be the responsibility of the interested bidders to notify the program in writing so as to be received five days prior to the opening date. The bid may or may not be changed; however a review of such notification will be made prior to award.

## **SECTION 6 - Bidder Disqualification**

Commerce may disqualify from public bidding any individual or firm that has committed any of the following (Comm 47.67 (1) (a)):

1. Failed to complete the scope of work within the reimbursement cost cap established through public bidding.
2. Failed to complete the scope of work in a bid in a timely manner.
3. Failed to follow DNR rules on the bid project.
4. Received one or more notices from Commerce under s. Comm 47.62 (2) that assess the financial management of an investigation as unacceptable.
5. In any prior occurrence that has been publicly bid, failed to do either of the following:
  - a. Pay subcontractors after receiving payment for them.
  - b. Obtain lien waivers on or before the date of the final payment by the RP or the PECFA program, from all subcontractors paid under subd. 5. a.
6. Failed to execute a contract with the RP as required in s. Comm 47.69 (1).
7. Failed to commence work within 45 days after executing a contract, as required in s. Comm 47.69 (3).

Commerce may disqualify any individual or firm from performing further work on a project if the individual or firm has not completed any of the six reporting points required in Comm 47.70 and outlined in Section 2 of this bid document. Commerce will review and address the issue as stated in Comm 47.70 (4).



## BID RESPONSE

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Department of Commerce PECFA Program

**SITE NAME: Joe's Super Service**

**COMMERCE #: 53078-9701-07**

**BRRTS #: 03-14-096588**

Submit Bid Response To: Cathy Voges  
Public Bid Response  
Department of Commerce PECFA Bureau  
201 W Washington Ave, Madison WI 53703-2790 or  
PO Box 8044, Madison WI 53708-8044

Consulting Firm Name: \_\_\_\_\_

Complete Mailing \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (     ) - \_\_\_\_\_

Fax Number: (     ) - \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Bidder (check one that applies):

<input type="checkbox"/>	Professional Engineer	License # _____
<input type="checkbox"/>	Professional Geologist	License # _____
<input type="checkbox"/>	Hydrologist	License # _____
<input type="checkbox"/>	Soil Scientist	License # _____



Use this box to certify (by marking with a check or X) a commitment to complete the work described in the bid specifications in its entirety for the Total Bid Amount proposed below. Failure to provide this performance assurance will disqualify this bid response. Providing unsolicited qualifications and/or contingency statements in your bid submittal will disqualify the bid response.

Total Bid Amount: \$ \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

I certify that I have the authority to commit my organization or firm to the performance of the bid I have submitted.

Signature: \_\_\_\_\_

## BID RESPONSE

(2<sup>nd</sup> Page)

Department of Commerce PECFA Program

**SITE NAME: Joe's Super Service**

**COMMERCE #: 53078-9701-07**

**BRRTS #: 03-14-096588**

**Consulting Firm Name:** \_\_\_\_\_

A bid will be considered non-compliant if the bid response does not include a separate tabulation of costs for each activity.

1	Creation of new base map, site survey, map preparation.	\$	
2	One year of groundwater monitoring and waste disposal.	\$	
3	Closure request preparation costs, including but not limited to closure form and report, GIS requirements, maintenance plan, well abandonment.	\$	
4	PECFA Claim Preparation	\$	
5	Total Bid Amount	\$	
6	Contingency cost for removal and disposal of 1,000 gallons of contaminated groundwater from MW1R (consultant & commodity costs) per event.	\$	
7	Contingency costs for replacement of one monitoring well, if necessary. Location and installation to be determined by the department.	\$	